



skylineconst.com

731 Sansome Street, 4th floor
San Francisco CA 94111
p 415.908.1020
f 415.908.1030

License 727637

Employment Application

An Equal Opportunity Employer
Please print

Form fields for Date, Last Name, First Name, M.I., Address, City, State, Zip, Home Phone, Cell /Alternate Phone, E-mail Address

Employment Desired

Position applying for: Desired Salary:

Personal Information

Have you ever applied to or worked for Skyline Construction, Inc. before?
Is yes, when?
Do you have any friends or relatives working for Skyline Construction, Inc.?
If yes, state name(s) and relationship:

Table with 4 columns: Name, Relationship, Name, Relationship

If hired, do you have reliable means of transportation to and from work?
Are you at least 18 years old?
If hired, can you present evidence of your US Citizenship or proof of your legal right to live and work in the United States?
Are you able to perform the essential functions of the job for which you are applying, either with or without reasonable accommodation?
If no, describe essential functions that cannot be preformed

(Note: We comply with the ADA and consider reasonable accommodation measures that may be necessary for eligible applicants /employees to perform essential functions. Hire may be subject to passing of medical examination, and to skill and eligibility tests.)

Have you ever been convicted of a felony, or a misdemeanor involving any violent act, use or possession of a weapon or act of dishonesty for which the record has not been sealed or expunged?
If yes, state nature of crime(s), when and where convicted, and disposition of the case.

(Note: No applicant will be denied employment solely on the grounds of conviction of a criminal offense. The nature of the offense, the date of the offense, the surrounding circumstances of the offense to the position(s) applied for may, however, be considered.)

Have you had any traffic violations, including tickets and/or accidents in the past 3 years?
If yes, please describe.

Have you ever been terminated or asked to resign from any employment?
If yes, please explain.



skylineconst.com

731 Sansome Street, 4th floor
 San Francisco CA 94111
 p 415.908.1020
 f 415.908.1030

License 727637

Education, Training and Experience

School	Name and Address	No. of Years Completed	Did you Graduate?	Degree or Diploma
High School	_____	_____	_____	_____
College	_____	_____	_____	_____
Vocational	_____	_____	_____	_____

Employment History

List below present and past employers starting with the most recent employer (last five is sufficient). Account for all periods of unemployment. You must complete this section even if attaching a resume

 Name of Employer Telephone _____ May we contact this employer for a reference?
 Yes No

 Nature of Business Supervisor's Name and Title _____

 Address City _____ State _____ Zip _____

Dates of Employment: _____ Annual Pay: _____
 From To Starting Ending

 Your Position and duties

 Reason for leaving

 Name of Employer Telephone _____ May we contact this employer for a reference?
 Yes No

 Nature of Business Supervisor's Name and Title _____

 Address City _____ State _____ Zip _____

Dates of Employment: _____ Annual Pay: _____
 From To Starting Ending

 Your Position and duties

 Reason for leaving



skylineconst.com

731 Sansome Street, 4th floor
San Francisco CA 94111
p 415.908.1020
f 415.908.1030

License 727637

Name of Employer

Telephone

May we contact this
employer for a reference?
 Yes No

Nature of Business

Supervisor's Name and Title

Address

City

State

Zip

Dates of Employment: _____

From

To

Annual Pay: _____

Starting

Ending

Your Position and duties

Reason for leaving

Name of Employer

Telephone

May we contact this
employer for a reference?
 Yes No

Nature of Business

Supervisor's Name and Title

Address

City

State

Zip

Dates of Employment: _____

From

To

Annual Pay: _____

Starting

Ending

Your Position and duties

Reason for leaving

Name of Employer

Telephone

May we contact this
employer for a reference?
 Yes No

Nature of Business

Supervisor's Name and Title

Address

City

State

Zip

Dates of Employment: _____

From

To

Annual Pay: _____

Starting

Ending

Your Position and duties

Reason for leaving



skylineconst.com

731 Sansome Street, 4th floor
 San Francisco CA 94111
 p 415.908.1020
 f 415.908.1030

License 727637

References

List below three personal references, not related to you, who have knowledge of your work performance within the last three years.

_____	_____	_____	_____
Name	Phone	Occupation	Yrs. Known
_____	_____	_____	_____
Name	Phone	Occupation	Yrs. Known
_____	_____	_____	_____
Name	Phone	Occupation	Yrs. Known

Please read carefully, Initial each paragraph and sign below

_____ initials I hereby certify that I have not knowingly withheld any information that might adversely affect my chances for employment and the answers given by me are true and correct to the best of my knowledge. I further certify that I, the undersigned applicant, have personally completed this application. I understand that any omission or misstatement of material fact on this application or on my document used to secure employment shall be grounds for rejection of this application or for immediate discharge if I am employed, regardless of the time elapsed before discovery.

_____ Initials I hereby authorize Skyline Construction Inc. to thoroughly investigate my references, work record, education and other matters related to my suitability for employment and, further, authorize the references I have listed to disclose to the company any and all letters, reports, and other information related to my work records, without giving me prior notice of such disclosure. In addition, I hereby release the company, my former employers and all other persons, corporations, partnerships and associations from any and all claims, demands or liabilities arising out of or in any way related to such investigation or disclosure.

_____ Initials I understand that nothing contained in this application, or conveyed during any interview which may be granted or during my employment, if hired, is intended to create an employment contract between me and the company. In addition I understand and agree that if I am employed, my employment is for no definitive or determinable period and may be terminated at any time, with or without prior notice, at the option of either myself or the company, and that no promise or representations contrary to the foregoing are binding on the company unless made in writing and signed by me and the Company's designated representative.

_____ Date

_____ Applicant's Signature